

Please use the enclosed Order Form to request Washington County Shared Ride Taxi tickets. Follow the instructions below.

Instructions:

- 1. Write the Service Date.
- 2. Write the Request Submitted Date (the date this form is being filled out).
- 3. Print the Participant Name, Address and Phone Number.
- 4. Complete the number of tickets requested.
- 5. Multiply the number of tickets by the cost per ride. Please keep the participant's budget in mind.
- 6. Write the total amount.
- 7. Check either Mail, Delivery via Taxi, or Pick-up. To arrange pick-up at Washington County, call 1-888-285-8294.
- 8. Sign and date the form.
- 9. Mail, fax or email the order form to:

Mail: iLIFE P.O. Box 80439 Milwaukee, WI 53208 Fax: 414-918-8213 Email: IRIS.Claims@iLIFE.org

After iLIFE receives the order form, the process is as follows:

- 1. The approved order form is checked against the participant's budget.
- 2. iLIFE sends payment for the tickets to Washington County Shared Ride Taxi Transit and emails copies of the order forms to <u>charles.cofta@washcowisco.gov</u>.
- 3. Washington County Shared Ride Taxi Transit receives the payment.
- 4. Washington County Shared Ride Taxi Transit distributes tickets per the Order Form.

If you need help, please call iLIFE at 1-888-800-5599.



Washington County Shared Ride Taxi Order Form

	$\nabla \nabla$		Service Date:
			Service Code: T2003
Date Request Submitted:			
Participant Name:			
Address:			
City:		State:	Zip:
Phone number:			
# of Punch Cards	x \$15 (In-County	/) per ride =	\$
# of Punch Cards	x \$17 (Cross-Co	unty) per ric	de = \$
		Grand Tot	al = \$
Authorized Service Dates:			
Choose one delivery option:	Mail Taxi Deliv	ery 🗌 Pi	ck-up
		E	stimated pick-up date:
			uthorized person to ick up tickets:
Approved: (Participant/Guardian si	gnature)		Date:
	. ,		

P.O. Box 80439 | Milwaukee, WI 53208 | Phone: 1-888-800-5599 | Fax: 1-414-918-8213 Email: IRIS.Claims@iLIFE.org | Website: iLIFE.org