

Milwaukee County Transit System (MCTS) Fixed Route Bus Pass Form Instructions

Please use the enclosed Order Form to request MCTS bus passes.

When completing a MCTS Bus Pass Form for iLIFE, the following applies:

1. Select the Auto Renew checkbox if you want your funds to automatically renew each month.
2. Service Month - month the service occurred.
3. Participant name is who should be contacted if there are questions about this claim. If some entity other than you bills for the work, this section must be filled in.
4. Enter the WisGo ID card number.
5. Choose the type of passes needed.
6. Enter the number of passes needed.

Please submit the completed form to IRIS.Claims@iLIFE.org.

After submitting this form:

1. Our Vendor Claims department will receive your order.
2. If you select the **Auto Renew** check box, your order will be automatically be added to your WisGo card every month. This means you do not need to send an order every month. If you do not select Auto Renew, you must send in an order every month.
3. We will process your claim for the month after your order form submission.
Example: Submit an MCTS order form in August and passes will be added for the month of September.
4. If you need to change your monthly supply or WisGo Card number, please reach out to your IRIS Consultant (IC) to submit an updated monthly order form.
5. Notice: if you lose your WisGo card you must update the card number and submit a new claim form.
6. iLIFE will process your order and submit to MCTS.

If you have any questions or need help, please call iLIFE at 1-888-800-5599.

Milwaukee County Transit System (MCTS) Fixed Route Bus Pass Order Form

Auto Renew: ☐

Service Month: _____

Service Code: T2003

Ordering Information

Participant Name: _____

Address: _____

City: _____ State: _____ ZIP: _____

Phone Number: (_____) _____ - _____

WisGo Card #: _____

Bus Pass:

Number of **Weekly** Bus Pass(es): _____ x Price \$ 33.00 = Total \$ _____

WEEKLY - Starting on Monday, WisGo will start counting how much you spend. Once you have used \$33 in fare the system will let you ride fare free for the rest of the week.

Number of **Monthly** Bus Pass(es): _____ x Price \$ 99.00 = Total \$ _____

MONTHLY - Each calendar month, WisGo will start counting how much you spend. Once you have used \$99 in fare the system will let you ride fare free for the rest of the month.

Fixed Bus Fare Total \$ _____

Bus Pass - Reduced Fare with proper ID:

For riders 65+ & ages 6-11 or with a qualifying disability. Children 5 and under ride free.

Number of **Reduced Fare Weekly** Bus Pass(es): _____ x Price \$ 16.50 = Total \$ _____

WEEKLY - Starting on Monday, WisGo will start counting how much you spend. Once you have used \$16.50 reduced fare the system will let you ride fare free for the rest of the week.

Number of Reduced Fare Monthly Bus Pass(es): _____ x Price \$ 49.50 = Total \$ _____

MONTHLY - Each calendar month, WisGo will start counting how much you spend. Once you have used \$49.5 reduced fare the system will let you ride fare free for the rest of the month.

Fixed Reduced Fare Total \$ _____

Participant/Guardian Signature: _____

Date: _____

(6/2026)