Forms Checklist for Employers Using iLIFE

Please return ALL of the forms listed below, including this checklist, to iLIFE. All forms can be returned via mail, fax, or email. You are encouraged to make copies of anything you sign before mailing. You may also contact iLIFE for copies of your paperwork if needed.

iLIFE
PO Box 80455
Milwaukee, WI 53208

Fax: 414-918-8130
Email: fiscal@iLIFE.org
Phone: 1-888-490-3966

Each employee you hire will receive an Employee Handbook. It will have two releases of information for you to sign: one to allow your employee and the county you reside in to share information, and one for your employee and iLIFE. There will also be several forms for both you and the employee to sign.

Scans or pictures of your documents need to be clearly legible.

- [ ] Forms Checklist - page 2
- [ ] iLIFE FEA Information Form - page 4
- [ ] Email and Text Agreement - page 5
- [ ] iLIFE FEA Information for Fiscal Intermediary - page 6
- [ ] Form 2678 - Employer/Payer Appointment of Agent - page 8
- [ ] Form SS-4 Application for Employer Identification Number - page 12
- [ ] Form 8821 - Tax Information Authorization - page 14
- [ ] Release of Confidential Information Consent Form - page 15